

TO DO LIST

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Twelve Months or More Out	To Do	Done	Comments
Announce your engagement			
Introduce both sets of parents if they haven't already met			
Send announcement to newspaper			
Organise an engagement party and engagement photoshoot			
Plan a budget, and discuss what costs are yours or are to be shared by various family members			
Consider wedding insurance – things can and do go wrong!			
Engage a professional wedding planner			
Start the venue hunt – nail down a date.			
Select your bridal party			
Set up a wedding website			
Create your Pinterest board			
Start working on your guest list			
Meet a stationer and start working on your invites			
Decide if you're having a "social" wedding – if so, think about a #hashtag			
Anything else:			
Ten Months Out	To Do	Done	Comments
Start collating ideas for your dress, hair, jewellery, what the guys will wear etc – create a theme or styling idea based on your chosen venue			
Select an officiant			
Select your caterer			
Select a cake designer			
Select a photographer and/or videographer			
Select a florist			
Select a stylist for the venue			
Select your entertainment – band or DJ			
Select your transportation			
Finalise wedding night and honeymoon details			

Eight Months Out	To Do	Done	Comments
Check marriage license requirements			
Set up a wedding gift registry			
Other:			
Six Months Out	To Do	Done	Comments
Start experimenting with hair cut and colour – any big changes should be done early!			
Go shoe shopping – you will need them for the final length of the gown!			
Book venues for your Stag and Hens			
Book a hair and makeup stylist and do a few practice runs			
Other:			
Four Months Out	To Do	Done	Comments
Send out those invites ... if you're planning a destination wedding, you might want to slot this in much earlier! Save The Date cards can be sent at the time of your engagement or shortly after – once you have the venue and date locked in.			
Other:			
Two Months Out	To Do	Done	Comments
Start working on your seating plan – it's likely to change, but you'll have a head start!			
Start working on your name or place cards			
Finalise the food and drink options			
Finalise readings, speeches etc			
Finalise a shot list with your photographer			
Shop for wedding party gifts			
Hunt down missing RSVP's!			
Don't forget your something borrowed, something blue!			
Other:			
One Month Out	To Do	Done	Comments
Finalise music playlists with your band or DJ.			
Finalise décor options – flowers, centrepieces, favours etc			
Finalise marriage license			
Other:			

A Fortnight Out	To Do	Done	Comments
Finalise a run sheet of the day with exact times for everything, as well as responsibilities of each person – and phone numbers! Send this to all suppliers involved in your day, as well as all those in the wedding party or helping with certain duties.			
Brief all those who have a role to play – make sure they know what they’re doing and when! Ushers, speakers, flower girls etc			
Write or revise your vows			
Start breaking in those shoes!			
Other:			
One Week Before	To Do	Done	Comments
Contact all suppliers and vendors to ensure everything is on track			
Pick up your dress			
Send final guest list to caterer and planner			
Pack for your honeymoon			
Other:			
One Day Before	To Do	Done	Comments
Enjoy a practice run with everyone present and then have a lovely dinner or lunch afterwards			
Assign someone to take gifts from ceremony			
Get a good night’s sleep – perhaps after a massage!			
On The Day	To Do	Done	Comments
Stay calm – what will be will be. Relax and enjoy the day and don’t try to fight things out of your control. Take a walk or have a long soak!			
Ensure you meet and chat to all your guests			
Take time out to enjoy the little things that will make the day special!			
After The Wedding	To Do	Done	Comments
Enjoy your love			
After The Honeymoon	To Do	Done	Comments
Have your gown professionally cleaned so you can either preserve it or sell it on.			
Send out Thank You notes to everyone for their gifts or assistance.			
Notify bank, creditors etc of your change of name; get a new passport			
Enjoy the photos and video when they arrive			